



## ASSISTANT COACH AND DEVELOPMENT COORDINATOR TEAM CANADA WOMEN'S SITTING VOLLEYBALL (TCWSV)

**Organization:** Volleyball Canada  
**Supervisors:** Team Canada Women's Sitting Volleyball Head Coach and High-Performance Director - Para Volleyball (HPD – Para Volleyball)  
**Location:** Remote Employee with domestic and international travel  
**Type of Position:** Full-Time

### Position Overview:

Volleyball Canada is seeking a dynamic, passionate, and highly motivated individual to serve as the **Women's Sitting Volleyball Assistant Coach and Sport Development Coordinator**. This dual-role position combines the responsibility of supporting the Team Canada Women's Sitting Volleyball National Team with leading and enhancing the growth of sitting volleyball across Canada.

As **Assistant Coach**, you will work closely with the Head Coach to play a critical role in athlete development, team preparation, and achieving excellence at the international level. This is an opportunity to contribute to an inclusive, high-performance program dedicated to empowering athletes and pursuing podium finishes.

As **Sport Development Coordinator**, you will drive the expansion of sitting volleyball through the establishment of regional training centres, grassroots programming, partnerships, and athlete identification and recruitment. The ideal candidate will possess a strong understanding of sitting volleyball, experience in program coordination, and a commitment to advancing parasport excellence while aligning with Volleyball Canada's strategic objectives.

This position is integral to growing the sport at all levels while fostering a pathway to high performance for athletes and teams.

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### Assistant Coach – Team Canada Women's Sitting Volleyball

#### Core Responsibilities

##### 1. Talent Identification and Recruitment

- Identify emerging talent for the Women's Sitting Volleyball National Team through scouting and monitoring systems.
- Actively participate in athlete recruitment efforts, including evaluations and feedback on potential athletes.
- Support the development and implementation of Individual Performance Plans (IPPs) for new and existing athletes.

##### 2. Athlete Development and Training

- Collaborate with the Head Coach to create and execute technical, tactical, and physical training plans.
- Foster a high-performance environment that prioritizes athlete well-being, growth, and skill mastery.
- Monitor athlete progress and provide constructive feedback to enhance performance.

##### 3. Practice and Competition Planning

- Attend all international and domestic competitions, including but not limited to World ParaVolley events, ParaVolley Pan America events, IPC events and international friendlies and exhibition matches.

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- Assist in planning and leading training sessions, ensuring alignment with the team's strategic goals and "Winning Style of Play."
  - Contribute to the preparation and execution of game strategies for domestic and international competitions.
  - Support the Head Coach during training camps and competitions, offering coaching, feedback, and evaluation.
4. Performance Analysis
- Develop and maintain a comprehensive Performance Analysis system for team and individual evaluations.
  - Conduct video analysis of training sessions and matches to enhance team preparation and athlete performance.
  - Prepare detailed scouting reports and statistical analysis to inform game plans and competitive strategies.
5. Collaborative Teamwork
- Work closely with athletes, coaching staff, the Sport Science Team, and other support personnel to optimize team performance.
  - Establish strong working relationships with stakeholders, including Provincial Associations and para-sport organizations.
6. Administrative and Leadership Duties
- Participate in Volleyball Canada meetings and other program-specific gatherings as required.
  - Assist with the preparation of reports and contribute to evaluations and reviews of the program's performance.
  - Uphold Volleyball Canada's commitment to inclusivity, equity, and excellence in all aspects of the program.

### **Key Qualifications**

- Experience: Minimum of 5 years of volleyball coaching experience at a high-performance level; experience with adapted sports or sitting volleyball is an asset.
- Certification: NCCP Advanced Development Coach Certification (Indoor Volleyball) required; Performance Coach Certification preferred.
- Skills:
  - Strong technical and tactical expertise in volleyball.
  - Proven proficiency in performance analysis and statistical systems.
  - Exceptional leadership, communication, and organizational abilities.
- Commitment: Dedication to inclusivity, athlete welfare, and fostering an environment of mutual respect and growth.
- Collaboration: Ability to work effectively within a multidisciplinary high-performance team.
- Language: Bilingualism (French/English) is an asset.

## **SPORT DEVELOPMENT COORDINATOR – SITTING VOLLEYBALL**

### **Key Responsibilities**

1. Regional Training Centres (RTCs):
  - Establish, coordinate, and manage sitting volleyball RTCs across designated regions.
  - Collaborate with local coaches, facilities, and organizations to deliver high-quality training programs.
  - Monitor and evaluate the performance and effectiveness of RTC initiatives.

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2. Grassroots Programming:
  - Develop and implement accessible, inclusive grassroots sitting volleyball programs targeting youth and new participants.
  - Deliver workshops, clinics, and resources to schools, clubs, and community organizations.
  - Promote awareness and participation through outreach campaigns and events.
3. Partnership Management:
  - Build and maintain relationships with provincial/territorial volleyball associations, parasport organizations, community groups, and stakeholders.
  - Collaborate with sponsors, donors, and government organizations to secure funding and resources.
  - Serve as a liaison between Volleyball Canada and its partners to ensure alignment with strategic goals.
4. Athlete Identification and Recruitment:
  - Develop and execute strategies for identifying and recruiting athletes for sitting volleyball programs.
  - Work with coaches and scouts to assess athlete potential and guide their development.
  - Organize talent identification events and coordinate with high-performance staff to transition athletes to advanced programs.
5. Program Administration:
  - Maintain records, data, and reports related to sitting volleyball development activities.
  - Prepare budgets and track expenditures to ensure cost-effective program delivery.
  - Provide regular updates to Volleyball Canada leadership and stakeholders on progress and achievements.

### **Qualifications and Skills**

- Education:
  - Bachelor's degree in sport management, kinesiology, recreation, or a related field. Equivalent experience will be considered.
  - Preferred National Coaching Certification Program (NCCP) Advanced Development Coach Certification, Performance Coach Certification would be an asset.
- Experience:
  - Minimum 2–3 years of experience in sport development or program coordination, preferably within parasports or volleyball.
  - Experience working with athletes of all abilities and fostering inclusivity in sport.
- Skills:
  - Strong organizational and project management skills.
  - Excellent communication and interpersonal abilities.
  - Proven ability to build and maintain effective partnerships.
  - Knowledge of sitting volleyball rules, techniques, and development pathways is an asset.
- **Additional Requirements:**
  - Ability to travel within Canada and internationally as required.
  - Valid driver's license and access to a vehicle.
  - Bilingualism (English and French) is considered a strong asset.

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**APPLICATION DEADLINE: January 3, 2025**

**START DATE:** January 27, 2025 (subject to flexibility)

**SALARY RANGE:** \$55,000 - \$60,000 per annum

Please forward a cover letter, a resume and 3 references **BY EMAIL ONLY** to:

Ian Halliday - High Performance Director (Para Volleyball)  
ihalliday@volleyball.ca

We thank all applicants, however, only those candidates selected for an interview will be contacted.

*Volleyball Canada is committed to creating an inclusive and diverse work environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status or disability.*

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